CODICIL FORM

You do not have to rewrite your Will completely in order to add a gift to St Catharine's College. This can be achieved simply by adding a Codicil to your existing Will, using this form.

WHAT IS A CODICIL?

A Codicil does not necessarily change the terms of your Will: it is a supplement, which changes or amends part of the Will. If you wish to change your Will substantially, we advise that you contact your solicitor and have the Will re-written to include all your changes in a new document.

SIGNING YOUR CODICIL

✓ Ask two people (not the executors, beneficiaries, or their spouses) to witness your signature.
✓ Sign the Codicil in ink, using your normal signature, in the presence of both your witnesses.
✓ Ask the witnesses to complete their sections in full in the presence of you and of each other.
✓ Send the completed Codicil to your solicitor or whoever is looking after your Will.

NEED MORE INFORMATION?

Please contact the Alumni and Development Office:
alumni.office@caths.cam.ac.uk | 01223 338337 if you would like further information or help.
CODICIL FORM Leaving a Lasting Memory

(PLEASE COMPLETE IN CAPITAL LETTERS)

I [FULL NAME] ____________________________________________________________
of [ADDRESS] __________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

I declare this to be a ____________ (FIRST/SECOND/THIRD*) Codicil to my Will, dated and made
the ____________ (DAY) of ____________ (MONTH) ____________ (YEAR IN WORDS)

I bequeath, free of tax, the sum of [WORDS; THE SPECIFIC SUM TO BE GIVEN] £ ______________________ as a charitable legacy
absolutely to St Catharine's College, Cambridge (registered charity, number 1137463):

a) for general purposes*; or
b) it is my wish, without creating a binding obligation on St Catharine's College, that this gift is used for:
   [ ] the purposes of student support; or [ ] the upkeep of its heritage site* or
   [ ] the purposes of academic support* or [ ] the purposes of Sport/Chapel/Music*

The receipt of a proper officer of St Catharine's College shall be sufficient discharge to my trustees, who shall not be required
to enquire as to the application of the said sum.

In all other respects, I confirm my Will and any other Codicils thereto.

In witness whereof, I have hereunto set my hand this

[DAY] ________________________ day of ________________________ [MONTH] ________________________ 20 _______

______________________________

SIGNED BY THE TESTATOR [FULL NAME] ____________________________________________________________

as a [FIRST/SECOND/THIRD*] ________________ codicil to the will of ________________ in our presence:

[TESTATOR'S SIGNATURE] ____________________________________________________________

AND THEN BY US in his/her presence:

[DAY] ________________________ day of ________________________ [MONTH] ________________________ 20 _______

FIRST WITNESS

[signature] ________________________

full name ________________________

address ________________________

occupation ________________________

*DELETE AS APPROPRIATE

SECOND WITNESS

[signature] ________________________

full name ________________________

address ________________________

occupation ________________________

*DELETE AS APPROPRIATE