

**STATUTES**  
**FOR**  
**ST CATHARINE'S COLLEGE**  
**IN THE**  
**UNIVERSITY OF CAMBRIDGE**



## PREFACE TO THIS EDITION

These Statutes were made by the Governing Body of the College, in exercise of the powers conferred upon it by section 7 of the Universities of Oxford and Cambridge Act 1923. They were submitted to Her Majesty in Council, and the provisions of the Act relating to publication in the London Gazette and laying before both Houses of Parliament were complied with. No petition or address was presented against the Statutes. Therefore, Her Majesty, having taken the Statutes into consideration, was pleased, by and with the advice of Her Privy Council, to approve them at a Court held at Buckingham Palace on 11 March 2020.

These Statutes fully revise the College Statutes and supersede those made in 1961 and amended in 1975, 1989, 1995, 2006 and 2007.

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## PRÆFATIO STATUTORUM FUNDATORIS

In nomine Sactæ ac Individuæ Trinitatis, Patris et Filii et Spiritus Sancti, necnon beatissimæ Mariæ virginis et sanctæ Katerinæ, omniumque sanctorum Dei. Ego Robertus Wodelarke, sacræ theologiæ professor, de summi rerum opificis bonitate confisus, qui vota cunctorum in eo fidentium cognoscit, dirigit et disponit, vitam spero post hanc vitam, semper timoratus de nostro transitu et fine, mente tenus sic disposui, quod de bonis, quæ Deus in hoc mundo mihi de suæ plenitudinis gratia contribuit, unum collegium sive aulam vocatam aulam sanctæ Katerinæ virginis et martiris infra universitatem Cantabrigiæ in vico vocato *Mylstrete* erexi, fundavi et stabilivi, ad laudem, gloriam et honorem Domini nostri Jesu Christi, gloriosissimæ virginis Mariæ matris ejus et sanctæ Katerinæ virginis, in exaltationem Christianæ fidei, Ecclesiæ sanctæ defensam et profectum per seminationem et administrationem verbi Dei, in augmentum scientiarum et facultatem philosophiæ et sacræ theologiæ, institui et stabilivi licentia regia ad id obtenta, prout in ordinationibus, institutionibus et statutis superinde confectis et in posterum conficiendis per me durante vita mea naturali plenius apparebit super uno magistro et tribus sociis sive pluribus futuris successivis temporibus in perpetuum duraturis. Unde ego Robertus Wodelarke antedictus pro salubri regimine ejusdem collegii sive aulæ sanctæ Katerinæ prædictæ, vulgariter dictæ *Saynte Kateryne Hall*, fundator primus quæ necessaria et utilia reperi et reputavi, quæque doctrinam profectum et incrementum respicere dinoscuntur de advisamento et consilio virorum sapientum, qui mecum rogati in editionem statutorum consuluerint, ad futuram et perpetuam rei memoriam sic originaliter procedimus in hunc modum.

## STATUTES OF ST CATHARINE'S COLLEGE

### STATUTE I THE CONSTITUTION

1. Whereas by a charter dated the sixteenth day of August 1475 King Edward IV granted that the College be a body corporate with perpetual succession for a Master and three or more Fellows by the name 'Aula sancte Katerine virginis infra Universitatem Cantabrigie', be it known that the full name and designation in the English tongue of the aforesaid body corporate shall be, as heretofore, 'The Master and Fellows of the College or Hall of Saint Catharine the Virgin in the University of Cambridge'.
2. The Foundation of the College shall consist of a Master, the Fellows and the Scholars.
3. The Governing Body, hereinafter mentioned, shall, subject to anything contained in these Statutes and in the Statutes of the University, control the admission of persons to be members of the College, under such rules as shall from time to time be prescribed by the Governing Body.

### STATUTE II THE VISITOR

The Visitor of the College shall be, as heretofore, the Crown.

### STATUTE III THE GOVERNING BODY

1. The Master and Professorial and Official Fellows shall, subject to Acts of Parliament and to these Statutes, constitute the Governing Body of the College, exercising all the powers and having control over all matters concerning the College. The Governing Body acts through decisions taken at College Meetings.
2. The Governing Body shall have power to make Ordinances, and to amend or repeal such Ordinances, by orders passed at a College Meeting, and confirmed at a further Meeting held not less than fourteen days later, in each case by a majority of not less than two-thirds of those present, and such Ordinances shall be read with, and shall have the same force as, these Statutes; provided that they be in no respect inconsistent with the Statutes for the time being of the College or of the University or with Acts of Parliament. The Secretary to the Governing Body, or such other person as the Governing Body shall appoint, shall keep an Ordinance Book containing all the Ordinances currently in force.
3. The Governing Body shall by Ordinance establish rules according to which bodies constituted by or under these Statutes shall treat reserved and unreserved matters and the use of privileged information.
4. The Governing Body may delegate specified powers to an Executive Council, or to a standing committee or an ad hoc working-group, or to the Master or other College Officer, or to a Fellow, provided that this delegation shall not extend to any of the following:
  - a) election or re-election of a Master, or Fellow;
  - b) conferment of a title of Fellowship;
  - c) enactment, amendment or repeal of a College Statute or Ordinance;
  - d) appointment, re-appointment or dismissal of a Vice-Master or College Officer;

- e) expulsion or removal of a student member from the College or deprivation of any title or emolument belonging to a Scholar, save upon the ground of academic failure;
- f) approval of the College budget or audit of the College finances;
- g) any matter specified by Ordinance as determinable only by the Governing Body.

5. The Governing Body may by Ordinance or otherwise invite persons who are not Charity Trustees of the College to attend meetings of the bodies constituted by or under these Statutes as observers. The Governing Body may also promulgate procedures whereby such persons may be proposed for co-optation as members of such bodies, provided that:

- a) any procedures for co-optation to the Governing Body or to an Executive Council shall be governed by Ordinance;
- b) any procedures for co-optation shall draw appropriate distinctions with respect to voting and other responsibilities, as between those persons who are Charity Trustees of the College and those who are not.

#### STATUTE IV CHARITY TRUSTEES

1. The Master and all Fellows who are members of the Governing Body shall be Charity Trustees of the College. As Trustees, members have individual as well as collective responsibility for the general control and management of the administration of the College, and shall comply with the requirements of charity law and good practice to ensure that the College fulfils its purposes for the public benefit. Subject to Statute VII, these responsibilities cannot be delegated.

2. It shall be the duty of every Trustee to avoid any conflict, or the appearance of any conflict, between his or her personal interests and the fiduciary duty to act solely in the best interests of the College in furtherance of its charitable objects. The Governing Body shall specify by Ordinance how conflicts and apparent conflicts of interest experienced by its members, other than as provided in these Statutes, shall be managed.

3. No Trustee shall receive remuneration or other benefit for acting as a Trustee of the College, other than any reasonable out-of-pocket expenses incurred in the course of carrying out his or her duties as a Trustee.

4. A Trustee of the College may, in some other capacity, receive remuneration or other benefits from the College, provided that they are authorised by Statute or by Ordinance, and are either

- a) incidental to carrying out the College's charitable purposes for the public benefit or;
- b) received by that person as a beneficiary of the College's charitable purposes.

#### STATUTE V COLLEGE MEETINGS

1. College Meetings shall be of two kinds:

- a) Ordinary;
- b) Special.

2. An Ordinary College Meeting shall be a meeting of which at least four clear days' notice in writing has been given to each member of the Governing Body, specifying the place, the day and the hour of the meeting.

3. A Special College Meeting shall be a meeting of which at least fourteen clear days' notice in writing has been given to each member of the Governing Body, specifying the place, the day and the hour of the meeting, and also the object or objects for which the meeting is called.
4. The Master may, whenever he or she thinks fit, convene an Ordinary or a Special College Meeting.
5. The Master shall, on a requisition in writing signed by at least three from among the Official and Professorial Fellows, specifying the object of the meeting, convene forthwith a Special College Meeting, and if the Master, when so requested, shall, for a period of three days, neglect to convene such a meeting for assembly at a time within seventeen days after such request, then any three from among the Official and Professorial Fellows shall have power themselves to convene such meeting.
6. In the Michaelmas Term of every year, on a day to be fixed by the Master, there shall be a Special College Meeting hereinafter called the Statutory Meeting.
7. College Meetings shall be held in the Combination Room or some other convenient place within the precincts of the College, but not elsewhere.
8. The Master shall preside at every College Meeting; failing the Master the President; and failing the President the senior Official or Professorial Fellow present.
9. No business shall be transacted at any College Meeting unless a quorum is present; not less than one-third of the whole number of the Master and Official and Professorial Fellows eligible to attend and participate in such a Meeting shall be a quorum.
10. Any meeting may be adjourned from time to time at the discretion of the Meeting.
11. No member of the Governing Body shall be absent from a College Meeting without due cause. Any member absent from the Statutory Meeting without cause approved by the Governing Body shall be fined an amount determined by the Governing Body.
12. Except as otherwise provided by the Statutes or Ordinances of the College, all decisions taken at a College Meeting shall be determined in accordance with the votes of a majority of those present and voting. If the votes are equally divided, the person presiding shall have a second or casting vote.
13. No member of the Governing Body shall be present for or participate in a vote taken at a College Meeting nor be counted in reckoning a quorum or necessary majority on any of the following:
  - a) his or her election or re-election to the Mastership, or to a Fellowship, or to his or her appointment or re-appointment as Vice-Master or to a College Office, or his or her receipt of a title of Fellowship;
  - b) his or her dismissal from the same;
  - c) his or her censure with regard to the same;
  - d) the terms and conditions of his or her Mastership, Vice-Mastership, Fellowship, title of Fellowship, or College Office;
  - e) his or her application for leave of absence;
  - f) his or her membership of the Governing Body.

STATUTE VI  
LEAVE OF ABSENCE

1. The Governing Body may, on application from the Master, a Fellow, or a College Officer, grant that person leave of absence for such period and on such terms as the Governing Body may determine.
2. Notwithstanding anything contained in these Statutes, the Master shall not during any period of leave of absence granted under section 1 of this Statute attend College Meetings or be counted in reckoning any quorum or necessary majority at such meetings, provided always that during such period of leave the Master shall nevertheless be given notice of any meeting at which the amendment of the Statutes will be considered and, for the purpose only of transacting any business relating thereto, may if otherwise qualified attend and vote at such meeting, and if so attending shall for the purpose of transacting that business be counted in reckoning any quorum or necessary majority.
3. Notwithstanding anything contained in these Statutes, a Fellow shall not during any period of leave of absence granted under section 1 of this Statute attend College Meetings or be counted in reckoning any quorum or necessary majority at such meetings, provided always that during such period of leave a Fellow shall nevertheless be given notice of any meeting at which the election of a Master or appointment of a Vice-Master, or the amendment of the Statutes will be considered and, for the purpose only of transacting any business relating thereto, may if otherwise qualified attend and vote at such meeting, and if so attending shall for the purpose of transacting that business be counted in reckoning any quorum or necessary majority.
4. Leave of absence granted under section 1 of this Statute may not be revoked except by the Governing Body acting on the request of the person to whom it has been granted.

#### STATUTE VII AN EXECUTIVE COUNCIL

1. The Governing Body may, at a Special College Meeting by a majority of not less than two-thirds of the whole number of the Master, Official and Professorial Fellows eligible to attend and participate in such a Meeting, appoint an Executive Council and delegate authority to such Council, consistently with the provisions of these Statutes.
2. The membership, terms of reference, and operation of the Council shall be prescribed by Ordinance.
3. The Governing Body shall have the power from time to time at a Special College Meeting to abolish such Executive Council, or to vary its membership or the powers delegated to it, consistently with the provisions of these Statutes.

#### STATUTE VIII ADDRESSES OF FELLOWS

Every Fellow and every other member of the Governing Body shall leave with such person as the Governing Body may appoint an address to which notices are to be sent; and, in all cases in which by these Statutes notice is required to be given to any Fellow or member of the Governing Body, it shall be sufficient that the notice be sent to such address by post or otherwise.

#### STATUTE IX THE SEAL

1. The Governing Body shall determine from what matrix or matrices may be taken impressions of the Common Seal of the College for any purpose. Such matrix or matrices shall be kept in some secure place and fastened with two different keys, one of which shall be kept by the Master or in the absence of the Master by the President or the senior Official or

Professorial Fellow in residence and the other by the Bursar or by an Official or Professorial Fellow deputed by the Bursar.

2. When either holder of a key is absent from the University, that person shall deposit the key with some Official or Professorial Fellow as deputy, provided that no person shall keep two keys at the same time.
3. The Seal shall not be affixed to any writing or document except in the presence of the Master, or a deputy appointed by the Master, and two from among the Official and Professorial Fellows.
4. Minutes shall be kept of all sealings and shall be accessible to all members of the Governing Body at all reasonable times.

#### STATUTE X QUALIFICATIONS AND DUTIES OF THE MASTER

1. There shall be a Master who shall be in the judgment of the Official and Professorial Fellows best qualified to preside over the College as a place of education, religion, learning and research.
2. The duties of the Master shall be to exercise a general superintendence and control over the affairs of the College, to enforce the observance of the College Statutes and Ordinances, to preside at College Meetings and meetings of the Executive Council, to serve on College Committees as determined by the Governing Body, to be responsible for the safe custody of the matrix or matrices of the Common Seal of the College and for the proper use of the Common Seal in accordance with the orders of the Governing Body, and in all matters not provided for by the Statutes or Ordinances to make provision for the good government, administration, and discipline of the College.
3. The Master shall be in residence for not less than one hundred and eighty-five days in any year, and not less than two-thirds of any Term, except on account of illness or leave of absence.

#### STATUTE XI ELECTION OF THE MASTER

1. When the date of resignation or retirement of the Master is known in advance, or when a vacancy in the Mastership occurs suddenly, the President, or failing the President the senior Official or Professorial Fellow in residence, shall within a reasonable time convene a Special College Meeting to fix the day, hour and place for the election or pre-election of a new Master, and also to determine the new Master's stipend, tenure, and terms of appointment. In the case of a pre-election, this day shall not be more than twelve calendar months before the date when the vacancy will occur. The Master shall not be present at any of the meetings convened under this section.
2. If at the end of one hundred and eighty days from the date on which the Mastership becomes vacant no person shall have been elected as Master by a majority of the whole number of Official and Professorial Fellows, the power of the Fellows to make an election shall cease, and the right of appointing a Master for that turn shall devolve upon the Visitor. For the purpose of reckoning the one hundred and eighty days mentioned in this section, days falling outside Term shall not be counted.
3. The person elected or appointed shall, before acting as Master, make the following declaration in the College Chapel as soon as conveniently may be after the election or appointment:

*'Ego N. do fidem quod collegium sive aulam divæ Catharinæ virginis, terras et tenementa, possessiones, redditus temporales et ecclesiasticos, jura et bona quæcunque collegii sive aulæ*

*prædictæ regam, defendam, custodiam et gubernabo, et per alios regi, custodiri et gubernari faciam quantum potero. Item statuta ejusdem collegii edita, et in posterum edenda, firmiter observabo. Item collegium sive aulam prædictam cum omnibus bonis ejusdem contra omnes adversarios ejus quantum potero tuebor et defendam. Et, quantum in me fuerit, correctiones, punitiones, et reformationes justas et debitas faciam et exercebo ac per alios fieri et exerceri, quantum in me est, procurabo.'*

## STATUTE XII RE-ELECTION OF THE MASTER

1. A Master may be re-elected at a special College Meeting by a majority of the Official and Professorial Fellows present.
2. The Governing Body shall determine the stipend, tenure, and terms of service at or before the time of the Master's re-election.
3. Notwithstanding the provisions of section 1 of the previous Statute and section 2 of this Statute, the Governing Body may determine the Master's stipend and terms of service from time to time, during his or her tenure.

## STATUTE XIII INCAPACITY AND RESIGNATION OF THE MASTER

1. If the Master shall at any time become incapable of performing his or her duties, the Visitor, upon the recommendation of the Master or a majority of the whole number of Official and Professorial Fellows, shall have power to appoint an Official or Professorial Fellow to act in the Master's place during the incapacity.
2. The Master may at any time resign the Mastership by notice in writing under his or her hand addressed to the President, or failing the President the senior Official or Professorial Fellow then in residence.

## STATUTE XIV THE VICE-MASTER

1. The Official or Professorial Fellow appointed by the Visitor to act in the Master's place shall be called the Vice-Master. The Vice-Master shall retain the office until the Master shall be reinstated or shall cease to be Master.
2. If the Vice-Master appointed by the Visitor shall die or resign from the office, or vacate his or her Fellowship, or become incapable of discharging the duties of the Vice-Mastership, the Visitor shall have the like power upon the like application of appointing another of the Official or Professorial Fellows to be Vice-Master instead.
3. If the Master shall at any time after the appointment by the Visitor of a Vice-Master again become capable of performing the duties of the Mastership, the Visitor, on being satisfied thereof, shall have power to reinstate the Master in all the functions and powers of the Mastership, whereupon the office of the Vice-Master shall cease.
4. Notwithstanding the provisions of Statute XXIV.2, the Governing Body may appoint a Vice-Master from among the Official and Professorial Fellows to act in the Master's place when the Master is given leave of absence from the College for one or more Terms, or while the Mastership is temporarily vacant.
5. If a Vice-Master appointed by the Governing Body shall die or resign from the office, or vacate his or her Fellowship, or become incapable of discharging the duties of the Vice-

Mastership, the Governing Body may appoint another Vice-Master in accordance with section 4 of this Statute.

6. A Vice-Master shall exercise and perform all the functions and duties and have all the powers and authorities of the Master, and shall receive such stipend if any as the Governing Body may determine.

7. A Vice-Master shall be bound to residence in the same manner and be liable to deprivation for the same causes and in like manner as the Master.

8. The Master shall not participate in any part of the process to appoint a Vice-Master or to determine the terms of that office.

#### STATUTE XV FELLOWSHIPS AND TITLES OF FELLOWSHIP

1. College Fellowships are in the following three classes: Official, Professorial, and Research. Except where otherwise specified, the words 'Fellow' or 'Fellows' in these Statutes refer to the holders of any of these classes of Fellowship.

2. Titles of Fellowship such as Honorary Fellow, Emeritus Fellow, Fellow Commoner, Fellow Benefactor, or other title conferred under the authority of Statute XX do not come within the meaning of the words 'Fellow' or 'Fellows' in these Statutes.

#### STATUTE XVI OFFICIAL AND PROFESSORIAL FELLOWSHIPS

1. Official and Professorial Fellows shall be chosen for learning, teaching ability, or administrative capacities.

2. Professorial Fellows shall be elected from amongst the Professors in the University or those holding such other appointments in the University as are specified by the Governing Body as qualifying for the purpose of this Statute.

3. Official and Professorial Fellows shall reside in the University during Full Term, unless granted leave of absence or excused by the Governing Body for some sufficient cause.

#### STATUTE XVII RESEARCH FELLOWSHIPS

1. Research Fellows may be elected from amongst those showing proficiency and promise in any branch of learning, and it shall be their duty to devote themselves to the advancement of learning and research.

2. The Governing Body may at the time of election attach conditions to a Research Fellowship.

3. It shall be in the discretion of the Governing Body whether to allot a stipend to a Research Fellow.

4. A Research Fellow shall reside in the University during Full Term, unless granted leave of absence or excused by the Governing Body for some sufficient cause.

#### STATUTE XVIII ELECTION TO FELLOWSHIPS

1. Professorial, Official, and Research Fellows shall be elected, and Professorial and Official Fellows shall be re-elected, by the Governing Body.

2. The concurrence of the votes of a majority of not less than two-thirds of those present shall be required for the election or re-election.
3. If a candidate has failed to obtain the required majority of votes, the same candidate may again be proposed for election at a subsequent College Meeting.
4. A Fellow-elect shall, before acting as a Fellow, be admitted and corporeally inducted into the Fellowship in the manner heretofore accustomed, and shall before such admission make the following declaration:  
  
*'Ego N. do fidem quod omnia statuta et ordinationes collegii sive aulæ divæ Catharinæ virginis, quatenus me concernunt, pro viribus observabo, et quantum in me est ab aliis sociis faciam observari; magistro seu præfecto dicti collegii sive aulæ qui pro tempore fuerit, in iis quæ ad officium ipsius et statuta collegii prædicti pertinent, obtemperabo; bonorum, terrarum, possessionum ac reddituum ejusdem collegii conservationem et amplificationem, quantum in me est, procurabo.'*
5. Election to a Professorial or Official Fellowship shall be in the first instance for a period not exceeding three years. Provided that an Official Fellow who becomes qualified for a Professorial Fellowship may be elected to such a Fellowship for any period not exceeding seven years.
6. A re-election to a Professorial or Official Fellowship may be for any period not exceeding seven years.

#### STATUTE XIX SENIORITY OF FELLOWS

1. The Fellows shall have seniority and precedence after the President according to the times of their respective elections as Fellows. Provided that the seniority and precedence of a Fellow shall not be affected by any transfer from a Fellowship of one class to a Fellowship of another class, and that a former Fellow who is elected to a Fellowship within one year from the vacation of the former Fellowship shall resume the seniority and precedence among the Fellows which he or she had on vacating that Fellowship, and that a former Fellow who is again elected to a Fellowship after a longer interval of time shall reckon for the purposes of seniority and precedence among the Fellows all the time during which he or she had previously been a Fellow of the College.
2. Every Fellow shall proceed without delay to the degree of Master of Arts, or other degree qualifying for membership of the Senate of the University, when of standing to take such degree.

#### STATUTE XX TITLES OF FELLOWSHIP

1. The title of Emeritus Fellow shall, upon the retirement or resignation of a Fellow, be conferred by the Governing Body upon any person who has been a Fellow in some class or classes for not less than seventeen years. The title shall not be conferred upon any person who is not so qualified, and may be withheld for grave cause.
2. The Governing Body may, at a Special College Meeting, by a majority of not less than two-thirds of those present, confer upon any person
  - a) the title of Honorary Fellow whom it desires so to distinguish;
  - b) the title of Fellow Commoner in recognition of his or her significant contribution to the life of the College;

- c) the title of Fellow Benefactor in recognition of his or her extraordinary financial contribution to the College;
  - d) a Fellowship title established by the Governing Body and confirmed by Ordinance.
3. The Governing Body shall by Ordinance further specify the procedures for conferring titles pursuant to this Statute and the terms to which such titles are to be subject. The Governing Body may at any time revoke a title so conferred for grave cause.
4. Holders of titles conferred under this Statute shall not by reason of such title have any voice or authority in the affairs of the College, and shall not be entitled to any stipend, commons or rooms, but shall enjoy such privileges and amenities as the Governing Body may from time to time determine.

STATUTE XXI  
MEMBERSHIP OF THE COLLEGE

1. There are three bases for membership of the College:
- a) election to the Mastership, a College Fellowship (as defined in Statute XV.1), or a Title of Fellowship (as defined in Statute XV.2);
  - b) admission to the College to pursue a course of undergraduate or postgraduate study; or
  - c) conferment by the Governing Body on terms and pursuant to a procedure that shall be specified by Ordinance.
2. In these Statutes ‘student member’ refers to a person who is a College member solely by virtue of paragraph (b) of Section 1 of this Statute.
3. Student members of the College shall apply themselves diligently to their studies. If any such member of the College is neglectful or dishonest in study, or refuses to take an examination appropriate to his or her course of study, or fails to perform satisfactorily in such examination, the Governing Body may make such order or orders as it thinks fit with respect to the residence and status of that member, and if such member is a Scholar the Governing Body may in addition or alternatively deprive the same member of any title or emolument belonging to a Scholar. A member who is required to go out of residence under the provisions of this Statute may be allowed by the Governing Body to return into residence upon such conditions as the Governing Body shall think fit.
4. Student members of the College shall:
- a) conduct themselves in a quiet and orderly manner so as not to disrupt or impede the activities and functions of the College; or hinder Fellows, Officers, and employees of the College in the discharge of their duties; or threaten the health, safety or wellbeing of other College members, Fellows, Officers, employees, or visitors to the College;
  - b) refrain from damaging, defacing or misappropriating College property or the property or of any College member, Fellow, Officer, employee, or visitor to the College;
  - c) observe the Statutes, and conform to all such orders and regulations as may be made by the Governing Body or an Officer or employee of the College from time to time for the good government of the College;
  - d) pay such fees at such times as the Governing Body shall from time to time determine.
5. If any such member shall fail to observe and conform to all the Statutes, orders and regulations aforesaid, or shall be guilty of any conduct prejudicial to discipline or good order, or tending to bring scandal upon the College, he or she may be punished by the Governing

Body, or by such Officer or Committee as it shall designate. The Governing Body shall, by Ordinance, promulgate procedures for determining charges of serious misbehaviour, provided that no punishment shall be imposed on any person by virtue of this Statute unless that person has been given an opportunity of being heard in his or her defence.

#### STATUTE XXII THE SCHOLARS

1. Student members of the College may be elected into Scholarships or into the titles of such under conditions to be prescribed by the Governing Body.
2. The emoluments and privileges of a Scholar shall be such as the Governing Body may from time to time determine.
3. The Governing Body shall have power to make awards other than Scholarships under such conditions as it may from time to time prescribe.
4. The tenure of every Scholarship shall be contingent upon residence as a member of the College, unless the holder be engaged in study which, in the opinion of the Governing Body, necessitates absence from the University, and upon good conduct and diligence in study.

#### STATUTE XXIII COLLEGE OFFICES

1. There shall be a President, a Senior Tutor, a Bursar, a Dean, a Chaplain, a Steward, a Praelector, and such additional College Officers as the Governing Body shall from time to time determine.
2. College Officers shall be appointed by the Governing Body, which shall likewise determine or specify their duties, stipends, and terms of appointment. Provided that no person other than an Official or Professorial Fellow shall hold the office of President, Senior Tutor, Bursar, Dean, or Praelector.

#### STATUTE XXIV THE PRESIDENT

1. One of the Official or Professorial Fellows shall be appointed by a Special College Meeting to be President of the College, whose duties, stipend, and term of appointment shall be determined by the Governing Body.
2. Provided that if the Master or Vice-Master is not in residence, or is incapacitated by illness or otherwise, the President shall, during such time of absence or incapacity, exercise and perform all the functions and duties, and have all the powers and authorities of the Master, and shall be bound to residence in the same manner, and shall be liable to deprivation for the same causes and in like manner as the Master.
3. Provided also that if the Master die, or resign, or be deprived of his office, the President shall exercise all the functions of the Master until a new Master be elected or a Vice-Master appointed. If the Vice-Master be incapacitated, and the Master be still incapable of performing the duties belonging to the Mastership, the President shall act as Master until another Vice-Master be appointed.
4. Notwithstanding anything in this Statute, the President shall be eligible to be elected Master or appointed Vice-Master whenever occasion arises.
5. The President shall have seniority and precedence in the College next after the Master, or the Vice-Master if there be one.

6. Neither the Master nor the Vice-Master shall participate in the appointment of the President nor in the determination of the duties, stipend, and term of appointment of that office.

STATUTE XXV  
THE TUTORIAL AND TEACHING OFFICERS

1. It shall be the duty of the Senior Tutor, under the control of the Governing Body, to manage the tutorial, educational, and pastoral work of the College. The Senior Tutor shall oversee the work of any Tutors, Directors of Studies, and Lecturers or Teaching Officers appointed by the College.
2. It shall be the duty of a Tutor to promote the studies and general welfare of his or her tutees.
3. It shall be the duty of a Director of Studies to oversee the academic progress of his or her students.
4. It shall be the duty of a College Lecturer or College Teaching Officer to provide tuition to his or her students.

STATUTE XXVI  
THE BURSAR

1. It shall be the duty of the Bursar, under the control of the Governing Body, to manage the finances and investments of the College, to raise loans and give financial undertakings on behalf of the College, to receive all rents and money due and make such payments as may be due from the College, and to oversee the legal and financial affairs of the College.
2. It shall be the duty of the Bursar, under the control of the Governing Body, to manage the property of the College, to purchase, sell, lease, and develop property on behalf of the College, to superintend the buildings, offices, rooms, courts, and gardens of the College, and to provide for their staffing, maintenance and repair.
3. The Bursar shall keep or cause to be kept accounts of both receipts and expenditure. The moneys not required for immediate College purposes shall, in accordance with the orders of the Governing Body, be kept by the Bursar in some Bank or Banks approved by the Governing Body, or shall be invested.
4. The Bursar shall show the account books and bank accounts to the Master or any Official or Professorial Fellow who desires to inspect them. The accounts shall be inspected and audited annually by a firm of accountants appointed in the manner prescribed by the Statutes of the University. The audited accounts and the report of the inspecting firm shall be submitted to the Governing Body once a year at the Statutory Meeting.
5. The previous sections of this Statute notwithstanding, the Governing Body may apportion the duties specified therein between the Bursar and another College Officer.

STATUTE XXVII  
THE STEWARD

1. It shall be the duty of the Steward, under the control of the Governing Body, to attend to all matters connected with the management of the Hall, Kitchen and Buttery of the College.
2. The demarcation between the duties of the Bursar and Steward shall be such as the Governing Body may from time to time determine.
3. The Steward shall keep or cause to be kept accounts for the Kitchen and Buttery, in such form as may be approved from time to time by the financial authorities of the University. The

accounts of the Steward shall be inspected and audited annually by a firm of accountants appointed in the manner prescribed by the Statutes of the University. The audited accounts and the report of the inspecting firm shall be submitted to the Governing Body for approval in the same manner as the accounts of the Bursar.

STATUTE XXVIII  
THE DEAN

1. It shall be the duty of the Dean, under the control of the Governing Body, to maintain discipline and good order among the student members of the College.
2. The demarcation between the duties of the Senior Tutor and the Dean shall be such as the Governing Body may from time to time determine.
3. The Dean may impose penalties and restrictions on persons found to have contravened these Statutes, or any College Ordinances, orders or notices, subject to any limitations contained therein.

STATUTE XXIX  
THE PRAELECTOR

1. The Praelector shall prepare or cause to be prepared the lists of candidates for examinations, and send them to the Registry of the University or other responsible person.
2. The Praelector shall present to the University candidates for matriculation and candidates for Degrees.
3. The Praelector shall receive and pay over to the Bursar all College Degree fees.

STATUTE XXX  
THE CHAPLAIN

1. Whereas by the Universities Tests Act 1871 the College is required to provide sufficient religious instruction for all members thereof *in statu pupillari* belonging to the Established Church, and to provide for morning and evening prayer in the Chapel according to the liturgy of the Church of England, the Governing Body shall appoint a Chaplain or Chaplains to carry out the provisions of the Act, as amended, and shall also make such regulations as the Governing Body may deem expedient for the due maintenance of religious worship.
2. The Chaplain or Chaplains shall give such religious instruction as occasion offers to the student members of the College.

STATUTE XXXI  
RESIDENCE AND COMMONS

1. The Governing Body shall have power to determine from time to time what shall be held to constitute residence for the purpose of these Statutes.
2. The Master and Fellows shall be entitled to dine in Hall during Term and such part of the vacation as the Governing Body shall from time to time determine, free of charge.
3. Fellows shall be offered suitable accommodation in College, free of rent, rates, and taxes. They shall further receive such other amenities as the Governing Body may from time to time determine.

4. Accommodation may be allotted to other members of the College by the Governing Body at its discretion, and the rents shall be fixed by the Governing Body and shall be paid as income to the College.

5. No Fellow shall reside in College with another person or persons unless special permission has been given by the Master.

STATUTE XXXII  
ACADEMIC STAFF

1. The Governing Body shall have power to specify by Ordinance the circumstances in which a Fellowship shall be vacated, including on the grounds of retirement, and a member of the academic staff may be removed or suspended from, or suffer any disciplinary sanction or raise any grievance in relation to, any position in the College held by that member.

2. The Governing Body shall specify by Ordinance

- a) the manner in which consideration is to be given to the removal or suspension from any position in the College held by a member of the academic staff, or to any disciplinary sanction or any grievance relating to such a position, and
- b) the manner in which such matters are to be determined.

3. Ordinances made under this Statute may make different provision for different positions in the College and for different circumstances, and in particular distinguish between

- a) the probationary and post-probationary tenure of a position; the fixed or indefinite term of a position; or the full- or part-time nature of a position; and
- b) redundancy and good cause; or between different categories of good cause.

4. Any Ordinance or change to an Ordinance made under section 1 shall be disregarded in any proceedings conducted under section 2 that depend materially on circumstances that occurred before the Ordinance or the change was made. Any Ordinance or change to an Ordinance made under section 2 shall be disregarded in any proceedings that commenced before the Ordinance or the change was made.

5. Any Ordinance made under this Statute shall be construed in every case to give effect to the following guiding principles, that is to say:

- a) to ensure that members of the academic staff have freedom within the law to question and test received wisdom, and to put forward new ideas and controversial or unpopular opinions, without placing themselves in jeopardy or losing their jobs or privileges;
- b) to enable the College to provide education, to promote learning, and to engage in research efficiently and economically; and
- c) to apply the principles of justice and fairness.

6. In this Statute expressions shall be given the following meanings:

- a) 'member of the academic staff' refers to the Master or a Fellow or a College Officer;
- b) 'position in the College', in relation to a member of the academic staff, refers to the Mastership or a Fellowship or any College office held by that member, and also to any contract of employment between the member and the College concurrent with a position in the College;
- c) 'redundancy', in relation to a position in the College held by a member of the academic staff, refers to the fact that the College has ceased, or intends to cease, to

carry on the activity for which the position exists, or for which the need has ceased or diminished or is expected to cease or diminish;

- d) 'good cause', in relation to a position in the College held by a member of the academic staff, means a reason which is related to the conduct of the member or to the capability or qualifications of the member in relation to the duties of the position;
- e) 'capability', in relation to a member of the academic staff, means capability assessed by reference to the skill, aptitude, health or any other physical or mental quality of the member;
- f) 'qualifications', in relation to a position in the College held by a member of the academic staff, means any degree, diploma or other academic, technical or professional accreditation held by the member relevant to that position.

7. The Academic Staff Statute that this Statute replaces shall apply in place of it to any person who held a position in the College before the date of commencement of this Statute, unless that person has either

- a) confirmed in writing that this Statute will apply; or
- b) ceased to hold all positions in the College held at the date of commencement.

#### STATUTE XXXIII SUPERANNUATION

The Governing Body shall take such steps as may be necessary for the participation of the College in whatever superannuation scheme or schemes may from time to time be appropriate.

#### STATUTE XXXIV THE COLLECTION OF MONEYS

1. All moneys due to the College shall be received and collected by some Office or Officers appointed by the Governing Body to receive the same, and all moneys so received shall, so soon as is reasonably practicable, be placed to the credit of the appropriate accounts.

2. Each Officer of the College, who shall receive or pay any money on its behalf, shall keep or cause to be kept accurate accounts in the form prescribed by the Statutes of the University, and shall prepare them for audit up to such day as, subject to the provisions of the Statutes of the University, the Governing Body shall from time to time direct.

#### STATUTE XXXV FEES, CHARGES AND CAUTION MONEY

1. The Governing Body shall determine from time to time what fees and charges should be paid by members of the College.

2. Every student member shall be required to pay such sum by way of caution money as the Governing Body shall from time to time determine. All caution money shall be placed to the credit of a fund called the Caution Fund, and the income therefrom applied in such manner as the Governing Body shall from time to time direct.

#### STATUTE XXXVI INCOME TAX

No payment by the College to the Master or to any Fellow or College Officer in respect of any stipend, or payment for teaching or direction of studies, shall be made free of public taxation upon income, nor shall any allowance be made to any such person on account of such taxation.

#### STATUTE XXXVII THE AUDIT

1. There shall be an annual audit of all the College accounts to be completed before the end of the Michaelmas Term. Prior to this the accounts shall be audited by two or more Auditors, one of whom shall be a qualified accountant (not being a member of the Governing Body) and the other or others shall be members of the Governing Body, provided that the Bursar shall not be an Auditor. All Auditors shall be appointed by the Governing Body.
2. The Auditors shall inspect all necessary books and vouchers, ascertain the balances due, and shall be given all such information and explanations as they may require, and shall make a report stating that they have examined the accounts and whether they are correct, and calling attention to any matters which they think should be considered by the Governing Body at the Statutory Meeting.
3. An abstract of the accounts in a form approved by the Governing Body, together with a copy of the Auditors' report, shall be circulated to the Governing Body at least seven days before the Statutory Meeting. At such meeting the Governing Body shall consider the accounts and if satisfactory approve them, but may if they think fit require the production of any books or vouchers and further information and explanation from the Bursar or any other accountable party.
4. An abstract of the several accounts of the College, relating to funds administered for general purposes, or in trust, or otherwise, shall be sent on or before the appointed day each year to the University for publication. The abstract shall be made in such form as may be required by the Statutes of the University.

#### STATUTE XXXVIII PROPERTY AND INVESTMENTS

1. The Governing Body shall have power to acquire, retain, charge, manage and dispose of, and bring actions in respect of, any property to which this section applies, in such manner and upon such terms and for such purposes as the Governing Body in its absolute discretion shall think fit, so that the Governing Body may exercise any such power and enter into and carry out any such transaction in relation to such property as an individual of full legal capacity, holding or acquiring such property for his or her own benefit, may exercise, enter into or carry out.
2. The property to which this section applies, and the proceeds of any disposition thereof, may be invested by the Governing Body upon or in such other property as the Governing Body shall in its absolute discretion think fit, so that the Governing Body may exercise any such power to invest and transpose the investments of such property, and may enter into and carry out any such transaction in relation thereto, as an individual of full legal capacity, investing or transposing such investments of property for his or her own benefit, may exercise, enter into or carry out.
3. The Governing Body may appropriate for expenditure so much of the fair value of the property to which this section applies as it considers in its absolute discretion is prudent in all the circumstances, having regard nevertheless to the total return achieved and reasonably to be expected in the long term of the property of the College or, as the case may be, of the funds to which this section applies. Any appropriation by the Governing Body under this section shall in the case of property of the College be made for the purposes of the College and shall in the case of a fund be made for the purposes of that fund.

In this section 'fair value' means the amount at which an asset could be exchanged in a transaction conducted at arm's length between informed and willing parties, and 'total return' means return in terms of both income, whether received or accrued, and capital appreciation, whether realised or unrealised.

4. Sections 1 to 3 of this Statute shall apply to the following property:

- a) all property of the College which is not held upon any specific trust, and
- b) any property comprised in an endowment, benefaction or trust for purposes connected with the College of which the College is trustee.

In those sections the expressions 'fund' or 'funds' refer to any particular endowment, benefaction or trust which includes any property of the kind referred to in paragraph (b).

5. In this Statute:

- a) 'property' includes money, securities, shares, stocks, funds, goods, things in action, intellectual and intangible property, land, whether freehold or leasehold, and every description of property wherever situated, whether involving liability or not, and also obligations of every description of interest, whether present or future, vested or contingent, arising out of or incidental to property;
- b) 'property of the College' means any property of the kind referred to in paragraph (a) of section 4 of this Statute.

Any reference in these Statutes, or in Ordinances made under these Statutes, to the income or revenues of the College or of any fund shall include the total sums appropriated in accordance with section 3 of this Statute.

6. The Governing Body shall pay annually to the University any such sum as may be authorised by the Statutes of the University to be levied from the College, provided that where any part of that sum is levied in respect of the income of any trust fund, or of the tuition fund, or of any other separate fund, the Governing Body may charge that part upon the income of such fund.

7. The Governing Body may contribute to any organisation which either has a connection with a locality in which the College owns property or patronage or has among its objects the promotion of education, religion, learning or research or the welfare of members of the College.

#### STATUTE XXXIX ENDOWMENTS AND TRUST FUNDS

1. The Governing Body shall have power to accept endowments for any purpose or purposes in furtherance of the interests of the College as a place of education, religion, learning and research, and to make Ordinances giving effect to the wishes or suggestions of donors recorded in writing (whether so expressed as to create a trust or not) regarding the application of such endowments and regarding any position or emolument to be supported thereby, notwithstanding that such Ordinances may be in such respects inconsistent with these Statutes, provided always that no such Ordinance shall derogate from any obligation imposed upon the College by the Statutes of the University.

2. The Governing Body may apply any surplus income of a trust fund of which the College is sole trustee, and in so far as a contrary intention is not expressed in any instrument made after the making of this statute, as income in any subsequent year, or may invest it and add it to the capital of the fund, or may apply it within the general educational purposes of the College.

3. In exercising the power under this Statute to apply any surplus income of a trust fund, the College shall have regard to its duty as trustee of the fund concerned properly to consider and

apply as appropriate the principles involved in the application of the cy-près doctrine and to be satisfied that application of cy-près is necessary in order to secure its effective use.

4. In this Statute, 'surplus income' means income unexpended in any year after the purposes of the trust have been fully provided for in that year (whether wholly by income from the trust or partly by income from the trust and partly by other moneys).

#### STATUTE XL PRESENTATION TO BENEFICES

In presenting to any benefice in the patronage of the College the Governing Body shall have regard, in the first instance, to the Master and the Fellows, the Officers, former Fellows and Officers, and former Scholars and other members of the College, but it shall not be necessary to present any of these persons, and none of them shall have any claim to the presentation to any such benefice on the ground of seniority or on any other ground whatsoever.

#### STATUTE XLI CHANGES OF STATUTE

In accordance with Section 7 of the Universities of Oxford and Cambridge Act 1923 these Statutes shall be subject to alteration from time to time by Statute made by the College under the said Act and passed at a Special College Meeting by the votes of not less than two-thirds of the number of persons present and voting. Provided that:

- a) notice of any proposed Statute shall be given to the University before the Statute is submitted to Her Majesty in Council;
- b) a Statute which affects the University shall not be altered except with the consent of the University.

#### STATUTE XLII STATUTORY INTERPRETATION

1. Any question as to the interpretation of these Statutes shall be determined by the Governing Body. It shall be competent to any interested person to challenge the interpretation so determined by the Governing Body by means of an appeal to the Visitor, provided that such an appeal be lodged within twenty-eight days after the decision of the Governing Body.

2. In any of the Statutes or Ordinances of the College words of the masculine gender shall import the feminine unless such interpretation is excluded expressly or by necessary implication.

3. In accordance with the provisions of the Education Reform Act 1988, nothing in these Statutes shall enable or require the Visitor:

- a) to hear any appeal or determine any dispute relating to a member of the academic staff to whom Statute XXXII applies which concerns the appointment or employment of that member or the termination of that appointment or employment; or
- b) to disallow or annul any Ordinance of the Governing Body made under or having effect for the purposes of Statute XXXII.

## APPENDICES

### APPENDIX I

#### Translation of the Statutory Declarations

##### *Declaration to be made by a new Master (Statute XI)*

I, *N.*, plight my troth that I will manage, preserve, look after and govern the college or hall of St Catharine the Virgin, and whatsoever the lands and tenements, possessions, revenues (temporal and ecclesiastical), rights, and goods, of the aforesaid college or hall, and as far as I am able will cause them to be managed, looked after and governed by others. I will also firmly observe the statutes made for the aforesaid college, and those to be made in the future. I will also, as far as I am able, protect and defend the aforesaid college or hall, with all the goods of the same, against all its adversaries. As far as it shall lie in my power, I will take care to practise and use just and due corrections, punishments, and rebukes, and as far as I can will cause them to be practised and used by others.

##### *Declaration to be made by a new Fellow (Statute XVIII)*

I, *N.*, plight my troth that with all my power I will observe all the statutes and ordinances of the college or hall of Saint Catharine the Virgin, so far as they concern me, and as far as in me lies will cause them to be observed by the other fellows. I will obey the master or head of the said college or hall for the time being, in those matters which belong to his or her office and to the statutes of the aforesaid college. I will take the utmost care for the preservation and increase of the goods, lands, possessions and revenues of the same college.

### APPENDIX II

#### The Visitorship (Statute II)

It was decided in the cases of *R. v. St Catharine's Hall, Cambridge* (1791) 4 Term Rep. 233, and *Re Catherine Hall, Cambridge* (1831) 2 Russ. & My. 590, at p. 594, that, for want of any visitor appointed by the founder, the visitorship of the College had devolved by law upon the Crown. Such jurisdiction was to be exercised 'through the great seal', that is to say by the Lord Chancellor acting for this purpose as the appropriate Minister of the Crown for dealing with eleemosynary matters, and not as head of the Court of Chancery. In accordance with these decisions, it was formerly recited in the College Statutes that the visitor should be, as heretofore, the Crown acting through the Lord High Chancellor of Great Britain for the time being.

By paragraph 34 of the Schedule to The Lord Chancellor (Transfer of Functions and Supplementary Provisions) Order 2007 (no. 661), the Lord Chancellor, exercising powers conferred on him by sections 19 and 143 of the Constitutional Reform Act 2005, ordained that, as from 1 April 2007, 'The function of the Lord Chancellor as the office through which the visitor of the College or Hall of St Catharine the Virgin, commonly called St Catharine's College, in the University of Cambridge shall act is abolished'. By paragraph 35 of the same Schedule the Statutes of the College were amended by deleting the words 'acting through the Lord High Chancellor of Great Britain for the time being'.

The visitorship of the College still resides in the Crown, and the Lord Chancellor has indicated that, notwithstanding the Order of 2007, he is still the Minister responsible for the exercise of the function, though he or she will not exercise it in person. The procedure for visitatorial applications or petitions is that they should still be addressed to the Crown and sent to the Lord Chancellor, who will appoint someone to exercise the jurisdiction.