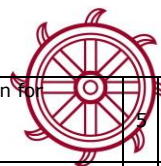




Risk Assessment:	College spaces for non isolating students - COVID-19								
Site:	Multiple-See description			Date of This Assessment:	26/01/2021				
Location:	Multiple			Risk Assessment No:	STLCV				
Revision No:	JF02			Safe System of Work No: (if applicable)	N/A				
Group:	Students/Conference								
To Be Reviewed On:	when national restrictions on household mixing is lifted and households can mix								
Description of Task:	As the College community enters another period of increased national restrictions, it is imperative that students are provided with safe spaces within College where they can socialise and interact with their household. From the start of Michaelmas term the welfare team have noted an increase in students who are choosing to spend more time in their rooms, both to study and to relax, leading to an increased sense of isolation. This isolation is negatively impacting their wellbeing as they do not have a strong a sense of connection and belonging in the College community, lowering resilience and increasing their chances of mental ill health. In providing space which is well managed and robustly cleaned, students will have the opportunity to spend time interacting with their peers and partaking in fun and energising activities. This will provide significant benefits for the emotional wellbeing of the students as they will be able to have a change in external environment and have the chance to foster the social connections which are vital for individuals to thrive. Recreational areas shall be limited to: Wolfson Court, McGrath Centre, JCR, Octagon, Sherlock Court, Masters Garden, St. Chads lawn, South Green grounds and Russell Street lawn. All students attending must be from the same household. Sessions are bookable through the online booking portal overseen by the Conference Department. Sessions will last 1 hour and a 30 minute gap will be blocked before the next booking slot is made available to students.								
Significant Hazard and Adverse Effects	Person/ Equipment at Risk	Existing control measures	Risk Rating			Additional Action required (by whom & when)	Revised Risk Rating		
			C	L	Total		C	L	Total
Trips/falls (uneven ground; steps; trailing cables; equipment)	Students	<ul style="list-style-type: none"> Walkways and entrances spaces to be kept clear of cables and equipment; cables should be tied down where possible. House porters and housekeeping staff shall ensure the room is equipped and tidy before the room is occupied. 	4	1	4				
Equipment (injuries caused by/damage caused to)	Students	<ul style="list-style-type: none"> Equipment must be requested in during the booking process in advance and must be disinfected before and after use by students. Housekeeping will deep equipment on a daily basis. Equipment must be used for its intended purpose following instructions, anyone seen to be misusing equipment or deliberately disregarding safety measures will face disciplinary action from the Dean 	4	1	4				
Fire safety	Students	<ul style="list-style-type: none"> Students have received fire awareness training Students must assemble at designated assembly points should an alarm sound. Signage and adequate equipment is provided throughout Room capacity must not be exceeded. 	4	1	4				



Insufficient and/or unsuitable first aid cover (delay in casualty receiving first aid)	Students	<ul style="list-style-type: none"> •First aider(s) are on site at all times (porters) and can be called upon for students living outside of the Island site and St Chads. •Emergency services should be called if there is a risk of treat to life. 	5	1	5			
Transmission of virus via person to person contact	College Community	<ul style="list-style-type: none"> •The College will not authorise guests from outside the St Catharine's College community or accommodate any University Society bookings as part of recreational activities. •A record of bookings and household details shall be kept for track and trace purposes by the conference team. •Students from the same household are permitted to participate in recreational activities together without the need to wear face coverings, although it is still strongly recommended. •Social distancing is not a requirement of a household activity once students are inside the booked out area (i.e. McGrath, Octagon), however, students must all socially distance themselves from anyone else should they unexpectedly come into contact with another person. •Students currently in isolation <u>must not under any circumstance</u> attend recreational activities. The conference team must check the college isolation register prior to confirming bookings so to as not unknowingly allow a student to participate who is in isolation. •Students arriving and leaving recreational activities must social distance themselves from others within the College Community and wear face masks as per College policy, until they are back in their households. •Bookings allow for a 30 minute gap between sessions to reduce the risk of students crossing paths with other households when arriving and vacating recreational areas. Students should arrive at their allotted booking times, on time, not early or depart any later than absolutely necessary. No hanging around is permitted. 	5	1	5			
Transmission of virus via surfaces	College Community	<ul style="list-style-type: none"> •Targeted cleaning protocols for all types of surfaces and material finishes has been developed concentrating on high use areas such as push door plates, door handles etc. •Inside areas will be deep cleaned at least once per day by housekeeping staff. •Cleaning products, paper towels and bins shall be left in recreational spaces for students to wipe surfaces and equipment down at the beginning of sessions. This should also be repeated at the end of the session. •All spaces will be setup by house porters as per the requirements of the booking form but this cannot be moved or rearranged by staff or students once in place. •Hand sanitiser stations are located at the entrance to all recreational spaces and must be used by all before entering. •Should a positive case of COVID-19 arise after a student has been present in recreational spaces, a additional deep cleaning protocol is in place to manage the risk of environments (Close down of areas and fog all equipment) 	5	2	10			
Enhanced threat to vulnerable person(s)	College Community	<ul style="list-style-type: none"> •Personal evacuation evaluation plans (PEEP) are in place for those identified as vulnerable according to the Government threshold. 	5	2	10			
Risks associated with venue staff	College Community	<ul style="list-style-type: none"> •All staff to carry out a return to work assessment and will receive additional training in Covid-19 safety measures. •All staff made aware of the College policy for reporting suspected Covid-19 cases. •Management level staff have received Covid-19 awareness training. •The College has policies in place that reflect current government guidelines. 	2	2	4			



Notes (if any)			
Total Risk Rating Key:	1-4 LOW	No further action but ensure controls are maintained.	
	5-9 LOW - MEDIUM	Look to improve at next review.	
	10-16 MEDIUM	Look to improve within specified timescale.	
	17 - 25 HIGH	Stop activity, seek advice and make immediate improvements.	
Original Assessors Name:	Jemma fortey	Assessor Signature:	Jemma Fortey 28/01/2021
Reviewed & Authorised by: (This risk assessment cannot be used until reviewed & authorised)	Jemma Fortey & Martin Cullum	Authoriser Signature:	Jemma Fortey 28/01/2021
HS/RA/T/01 Document Version: JF01 March 2018	Please save a copy for yourself and send Health and Safety an electronic copy.		