Visitors at St Catharine’s College

October 2020

About this document
We are in the process of developing a more detailed policy, which will set out circumstances that could result in changes to arrangements for visitors (such as a prevalence of COVID-19 cases in College or a local lockdown scenario). The following measures are proposed to last through the beginning of Michaelmas Term 2020 and until such time as a conscious decision is made to tighten or relax the measures – tightening of restrictions will always occur in line with Government guidelines as a minimum.

This policy is intended to cover day-to-day access to the College. It is not intended to cover admissions, outreach and open days, which will be planned and considered separately.

Who is permitted to visit College properties?
Under limited circumstances, the following groups may visit College properties:

| Students from other Cambridge Colleges | We will maintain a record of students coming into College and who they are visiting.Visitors will be allowed to enter student households so long as Government guidelines and regulations are followed. At the time of writing the following would apply: • Maintain social distancing (2m), visitors not invited into rooms where this is not possible • No visitors to participate in a gathering of more than 6 people – this is a legal requirement under current government guidelines • Respect wishes of other household members Details will be updated as and when guidance changes. |
| Supervisors | To access College to supervise our students |
| Contractors | To undertake works and subject to specific risk assessments |
| Ordinands (2) and visiting preachers | Under the supervision of the Chaplain |
| Student drop offs / pick-ups | No more than 2 companions |
| Sports teams | To access the sports grounds only, as allowed by the government, sports’ governing bodies and supported by specific risk assessments |
| The Girls’ Choir | To access only the Chapel (and toilet facilities if needed) |

Are there any exemptions?
There are some notable exclusions, which the College has considered carefully:

- College Members (including alumni, members by special election, and former Fellows) who do not fall into any of the permitted categories;
- Visiting Scholars (unless needing access to supervise);
- Postdoctoral Associates (unless needing access to supervise);
- Non-members of the College who have been granted dining rights;
- Non-members of College who frequently attend chapel services;
- Parents of the Girls’ Choir;
• Members of the Cambridge Chapels Youth Choir (which usually sings one service a term during the school half term);
• Family members / friends except pick-up / drop-offs: by exception, family members may be allowed as day visitors, subject to the approval of the Senior Tutor.

**Overnight guests**
Guest rooms (Junior and Senior) will not be bookable as rooms for overnight guests. These rooms will be used as emergency rooms as part of the College’s response to COVID-19.

This College is aware that students do have overnight guests in their rooms. Students will be required to ensure circumstances are in line with UK Government and College guidelines and are strongly encouraged not to have overnight guests whilst we settle into term and understand the implications of the community coming back together.

Similarly, Residential Fellows should follow UK Government guidelines at all times when hosting overnight guests.

**Dining**
Catering provision will be restricted to students, staff and Fellows of St Catharine’s College, in line with UK Government guidelines and regulations.

**Record keeping**
The College is in the process of reviewing and implementing arrangements for recording visitors in and out of College properties. Further information will be shared and this policy revised accordingly.